



HIV PLANNING COUNCIL
Regular Meeting Wednesday – February 11, 2004
6:00 p.m.
FOUNTAIN VALLEY HOSPITAL
Saltzer Conference Room
17100 Euclid Ave., Fountain Valley

AGENDA

Chair: Sylvia Martinez

Vice Chairs: Puki Liptrapp & Martin Salas

Recorders: Emily Bangura & Yvette Petruzzelli

Members: Ignacio Alvarez, Robert Barnes, Tony Barnett, Martin Becerra, Jeff Byers, Clayton Chau, Michael Ferguson, Geeta Gupta, Betsy Ha, Mary Hale, Josie Lopez, Maria Marquez, Bruce McGregor, Liz Pejeau, Christopher Ried, Matilda Rivera, Jose Ramon Rodriguez, Ricky Session, Robert Thompson, Kurt Weston, Jeremiah Tilles, Modesto Vasquez, Ron Viramontes, Steve Thronson, Miles Wood

Affiliates: Dan Cavanaugh, Shawn Coakley, Jerry Lail, Arthur Reyes, Terry Roberts

Member on Leave: Clarence Williams

Staff: Diana Banzet, Hope Hagen, David Souleles, Irene Tyrrell

Item I. Call to Order

Item II. Welcome & Introductions

- A. Pledge of Allegiance**
- B. Moment of Remembrance**
- C. Introduction of Guests**
- D. Roll Call of Members**

Item III. Public Comment (This will be the only opportunity for Guests to address matters before the Council)

Item IV. Comments on Agenda

Item V. Approvals for Consent Calendar

- A. Minutes from January 14, 2004**

Item VI. Committee and Task Force Reports

- A. State Office of AIDS**
- B. Chair/Executive**
- C. Housing**
- D. HIV Client Advocacy**
- E. Prevention Planning**
- F. Membership**
- G. Public Policy Update**
- H. Case Management Task Force**

Item VII. Staff Reports

- A. HIV Planning and Coordination
 - Positions Vacant
 - Audit Summary
 - Client Handbook **action item**
- B. Contract Development & Management

Item VIII. Old Business

- A. Evaluation of Administrative Mechanism **action item**
- B. Bylaws

Item IX. New Business

Item X. Member's Privilege

Item XI. Announcements

Item XII. Adjournment

Notes

III. Public Comment. Public comment on agenda items or other HIV related matters are encouraged. Comments by the public on agenda items, or other matters, may be made at the beginning of the meeting during the time set aside for public comment [agenda item IV]. Comments are limited to five minutes, unless the Chair rules differently.

XI. Member's Privilege. Council members may address any issue raised during the meeting but which has not been placed on the agenda. Comments should be for *information-only* purposes, and, germane to the work of the Council. They should not be in violation of any local, state, or federal law. The Council Chair shall rule on the admissibility of all statements or materials offered for inclusion into the minutes of the Council. Council members have the authority to overturn this ruling by the chair with a simple majority vote of the members present. Statements or materials entered into the record via Member's Privilege do **not** represent the position of the Council, or its endorsement. Any issue raised, which requires Council action, will be placed on the next meeting's agenda by direction of either the Chair or by the Council.

Persons with cellular telephones are asked either to turn the device off, or to place it on vibrate mode. If it is necessary to take a telephone call, the individual is asked to step outside the meeting hall.

Services for People with Special Needs. Persons requiring special assistance to participate in the meetings can telephone HIV Planning & Coordination staff at 834-8711 three (3) days prior to the meeting.

Guidelines for Meetings. The Council strives for governance by consensus. When consensus is not possible, action items shall be adopted by simple majority vote of the voting members present. The Council's open meeting process is governed by the Ralph M. Brown Act and its subsequent legislative changes.

Inquiries. To have your name placed on the noticed list, or for other administrative matters regarding the HIV Planning Council, please telephone Emily Bangura at 714-834-8711. ***Agenda's and Minutes are posted to the HIV Planning & Coordination Web Site*** by the Friday evening prior to the Council meeting.

NEXT MEETING IS SCHEDULED FOR

March 10, 2004

5:30 p.m. - BUFFET followed by 6:00 p.m. – MEETING

OTHER COMMITTEE MEETING DATES:

Executive Friday, February 27, 2004 at 9:00 a.m.

Membership Thursday, March 4, 2004 at 5:30 p.m. (Tentative)